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PART-I

Notifications, Orders and Declarations by Haryana Government

(To be substituted for the order bearing same number and date)

HARYANA GOVERNMENT

PERSONNEL DEPARTMENT

Order

The 9th June, 2020

No. 66/2/2019-6S(I).— The Government of India, Ministry of Personnel, Public Grievances and Pensions Department of Personnel and training, New Delhi *vide* Notification No. F. No. 14015/53/96-AIS(I), dated 31st December, 1997 has amended the Indian Administrative Service (Appointment by Selection) Regulations, 1997 which has come into effect with effect from 1st January, 1998. Regulation 4 of the Regulations *ibid* read as follows:-

“4. State Government to send proposal for consideration of the Committee:- (1) The State Government shall consider the case of a person not belonging to the State Civil Service but serving in connection with the affairs of the State who,

- (i) Is of outstanding merit and ability;
- (ii) Holds a gazette post in a substantive capacity;
- (iii) Has completed not less than 8 years of continuous service under the State Government on the first day of January of the year in which his case is being considered in any post which has been declared equivalent to the post of Deputy Collector in the State Civil Service and propose the person for consideration of the Committee. The number of the persons proposed for consideration of the Committee shall not exceed five times the number of the vacancies proposed to be filled during the year; and
- (iv) Below the age of 56 years on the first day of January of the Select List year.

(1360)

2. In fulfillment of the requirements of the above provision and also in order to meet the eligibility conditions with regard to recommendations made in respect of the Non-State Civil Service officers and in pursuance to the Government of India's notification dated 31.12.1997 *ibid*, the State Government *vide* order No. 66/6/2001-6S(I), dated 11.03.2011 had declared all Group-A posts (previously Class-I posts) in all the Departments under the Government of Haryana equivalent to the post of Deputy Collector in the State Civil Service for the limited purpose as specified in the Regulation *ibid*. However, these shall exclude officers from:-

- (i) State Police Service;
- (ii) State Forest Service;
- (iii) Haryana Civil Service (Judicial Branch); and
- (iv) All Boards, Corporations and other autonomous bodies which are not covered in the definition of State Government.

3. The Governor of Haryana is pleased to allow the Haryana Public Service Commission (Commission) to recommend such candidates under the provisions of The Indian Administrative Services (Appointment by Selection) Regulations, 1997 and State Government Notification No. 66/6/2001-6S(I), dated 11.03.2011 after taking the written examination provisionally subject to the fulfillment of all eligibility conditions. Following categories of candidates shall be considered ineligible to appear in the examination:-

- (i) who is convicted of a crime on criminal or corruption charges; or
- (ii) whose period of currency of major penalty in disciplinary matter, if any, is in flow; or
- (iii) who have any adverse remarks relating to integrity in his/her ACRs during the last 10 years of service which have attained finality.

4. Candidates shall apply online for written examination on the portal provided by Haryana Public Service Commission and shall also submit an application to their parent department in the Annexure-A who shall further forward the same to the Haryana Public Service Commission after verifying details given therein by the candidate along with Annexure-B regarding eligibility of the candidate.

5. The pattern and syllabus for the written examination is given in Annexure-C.

6. The Commission, purely on the basis of marks obtained in the written examination, shall recommend, in order of outstanding merit and ability, names of candidates not exceeding five times the number of vacancies to the State Government for onward submission of their names to the Union Public Service Commission, as accepted candidates, in order in which they are recommended by the Commission. After the receipt of such recommendation from the Commission, the Chief Secretary (Personnel Department) shall obtain summary of ACRs of the said candidates from their respective departments in the prescribed proforma along with CR dossier of the candidates for onward submission to the Union Public Service Commission.

In the case of bracketed candidates, following tie-breaking principles shall be followed:-

- (i) Age-Tie elder candidates shall be considered senior.
- (ii) Name- If Date of Birth is same, then the candidate whose name in English comes first alphabetically, shall be considered senior.
- (iii) Father's Name- If the tie is still not broken the candidate whose Father's name in English comes first alphabetically shall be considered senior.

7. This order is issued in supersession of State Government order issued *vide* No. 66/2/2019-6S(I), dated 20th March, 2020.

KESHNI ANAND ARORA,
Chief Secretary to Government Haryana.

Annexure-A

APPLICATION
(through proper channel)

(Permission to appear in the examination under IAS (Appointment by Selection) Regulations 1997)

1. Name _____
2. Department _____
3. Date of Birth _____
4. Educational Qualifications _____
5. Category
(Gen/SC/OBC) _____
6. Date of Confirmation
(in Gazetted posts) _____
7. Present Post Held: _____
8. (a) Date of Appointment to
the Post which has been
declared equivalent to the
post of Deputy Collector in
the State of Civil Service _____
(b) Name of the Post: _____
(c) Whether holding that post
substantively and the date
since when _____
9. I acknowledge and certify that:-
 - (a) I hold a gazetted post in a substantive capacity.
 - (b) I have completed not less than 8 years of continuous service under the State Government on the post which has been declared equivalent to the post of Deputy Collector in the State Civil Service on 1st day of January of the Select List year.
 - (c) I am below the age of 56 years as on 1st day of January of the Select List year.
 - (d) I have not been convicted in court of law on criminal or corruption charges.
 - (e) The period of currency of major penalty imposed upon me in any disciplinary matter is not in flow.
 - (f) No adverse remarks relating to integrity stands recorded in my ACRs during the last 10 years of service.
 - (g) I have read the order issued by the Chief Secretary, Haryana *vide* No. 66/2/2019-6S(I) dated _____ and accordingly I am eligible to appear in the examination.

(_____)

Signature of the Applicant

Name _____

Designation _____

Department _____

CERTIFICATE

It is certified that _____ fulfil following eligibility criteria as per the order issued by the Chief Secretary Haryana *vide* No. 66/2/2019-6S(I), dated _____ :-

1. He/She holds a gazette post in a substantive capacity.
2. He/She has completed not less than 8 years of continuous service under the State Government on the post which has been declared equivalent to the post of Deputy Collector in the State Civil Service on the 1st day of January of the Select List year _____.
3. He/She is below the age of 56 years as on the 1st day of January of the Select List year _____.
4. He/She has not been convicted in court of law in criminal or corruption charges.
5. The period of currency of major penalty, if any, imposed upon him/her in any disciplinary matter, is not in flow.
6. No adverse remarks relating to integrity have been recorded in his/her ACRs during the last 10 years of service.

Or

Adverse remarks relating to integrity stands recorded in his/her ACR for the period _____ to _____ and duly communicated to him/her *vide* letter No. _____, dated _____. However, applicant has submitted a representation against the said remarks within a stipulated period and the same is under consideration.

Or

Adverse remarks relating to integrity stands recorded in his/her ACR for the period _____ to _____ and duly communicated to him/her *vide* letter No. _____, dated _____. No. representation against the said remarks has been received from the officer concerned but the time limit to represent is not yet over.

(_____)

Signature of the Administrative
Secretary

Name _____

Designation _____

Or

It is certified that _____ is not eligible for applying as per the order issued by the Chief Secretary Haryana *vide* No. 66/2/2019-6S(I), dated _____ as he/she does not fulfil the conditions mentioned at Sr. No. _____ above.

(_____)

Signature of the Administrative
Secretary

Name _____

Designation _____

Syllabus**PART – I**

This Part shall have 10 questions of 2 marks each and 20 questions of 3 marks each.

Sr. No.	Topic	Questions
1	Current events of national and international importance	3
2	History of India and Indian National Movement	2
3	Concepts of Economics in the Current Scenario	5
4	General issues on Environmental ecology, Bio-diversity and Climate Change	2
5	Important International institutions, agencies and their structure, mandate	2
6	India's International Relations	2
7	Awareness in the fields of IT, Space, Computers, robotics, nano-technology, bio-technology and issues relating to intellectual property rights	2
8	Science and Technology- developments and their applications and effects in everyday life	2
9	General Science	2
10	Logical reasoning and analytical ability	2
12	Basic numeracy (numbers and their relations, orders of magnitude, etc.)	2
13	Data interpretation (charts, graphs, tables data sufficiency etc.)	2
14	Sustainable Development Goal and State Plan	2
	Total	30

PART – II**This Part shall have 70 questions of 6 marks each.**

Sr. No.	Topic	Questions
1	Haryana – Economy and people. Social, economic and cultural institutions and language of Haryana	4
2	Constitution of India	7
3	The Indian Penal Code, 1860 The Code of Criminal Procedure, 1973 The Code of Civil Procedure, 1908 The Indian Evidence Act, 1872 The Prevention of Corruption Act, 1988 The Arms Act, 1959	8
4	The Haryana Municipal Act, 1973 The Haryana Municipal Corporation Act, 1994 The Haryana Panchayati Raj Act, 1994 The Haryana Development and Regulation of Urban Areas Act, 1975 The Haryana Shehri Vikas Pradhikaran Act, 1977 The Haryana Urban (Control of Rent and Eviction) Act, 1973 Mahatama Gandhi National Rural Employment Gurantee Act, 2005	8
5	The Registration Act, 1908 The Punjab Village Common Lands (Regulation) Act, 1961 The Haryana Ceiling on Land Holding Act, 1972 The Haryana Public Premises and Land (Eviction and Rent Recovery) Act, 1972 The Punjab Land Revenue Act 1887 and The Indian Stamp Act, 1899	6
6	The Child Labour (Prohibition and Regulation) Act, 1986 The Pre-Conception and Pre-Natal Diagnostic Techniques (Prohibition of Sex Selection) Act, 1994 The Protection of Women from Domestic Violence Act, 2005 The Immoral Traffic (Prevention) Act, 1956 The Bonded Labour System (Abolition) Act, 1976	5
7	The Disaster Management Act, 2005 Haryana State Disaster Management Rule 2010 The Epidemic Diseases Act, 1897 The Water (Prevention and Control of Pollution) Act, 1974 The Air (Prevention and Control of Pollution) Act, 1981 The Environment (Protection) Act, 1986 The Food Safety and Standards Act, 2006	6

Sr. No.	Topic	Questions
8	The Right to Information Act, 2005 The Essential Commodities Act, 1955 The Haryana Right to Service Act, 2014 The Haryana Police Act, 2007 The Haryana Essential Services Maintenance Act, 1974	5
9	The Representation of the People Act, 1950 The Representation of the People Act, 1951 The Passports Act, 1967 The Motor Vehicles Act, 1988 The Information Technology Act, 2020	6
10	Haryana Civil Services (General) Rules, 2016 Haryana Civil Services (Conduct of Government Employees) Rules, 2016 Haryana Civil Service (Pension) Rules, 2016 Haryana Civil Service (Pay) Rules, 2016 Haryana Civil Services (Leave) Rules, 2016 Haryana Civil Services (GPF) Rules, 2016 Haryana Civil Services (Travelling Allowance) Rules, 2016 Haryana Civil Services (Conduct of Government Employees) Rules, 2016 Haryana Civil Services (Punishment & Appeal) Rules, 2016 Haryana Civil Services (Allowances to Government Employees) Rules, 2016 The Punjab Financial Rules Volume I The Punjab Financial Rules Volume II	9
11	The All India Services Act, 1951 The All India Services (Study Leave) Regulations, 1960 The All India Services (Conduct) Rules, 1968 The All India Services (Prevention of Sexual Harassment) Regulations, 1998 The All India Services (Discipline and Appeal) Rules, 1969 The All India Services (Performance Appraisal Report) Rules, 2007 IAS (Cadre) Rules, 1954 IAS (Fixation of Cadre Strength) Regulations, 1955 IAS (Recruitment) Rules, 1954 IAS (Appointment by Selection) Regulations, 1997 IAS (Probation) Rules, 1954 IAS (Regulation of Seniority) Rules, 1987	6
	Total	70

The Acts include the rules, subsequent amendments, judgements and practical application during the course of Administration.

Pattern:-

- Paper shall be of **3 hours** duration.
- Question Paper shall only be in english.
- Questions shall be of **Multiple Choice Type with 5 Choices.**
- There shall be **100 questions.**
- **There shall be negative marking and penalty shall be as follows.**
 - For every wrong answer, 1/4rd of the marks assigned to that question shall be deducted as penalty.
 - If a candidate gives more than one answer, it will be treated as **wrong answer** even if one of the given answers happens to be correct and there will be same penalty as above to that question.
 - If a question is left blank i.e. no answer is given by the candidate, there will be **no penalty** for that question.